



Virginia Association of Soil and Water Conservation Districts  
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VASWCD Website: <https://vaswcd.org/>

Online District Directory: <https://vaswcd.org/district-directory/>

## To communicate with district staff, directors and partners more efficiently without flooding your inbox with emails we have cleaned up our listservs.

Please utilize these instructions when adding someone to the individual listservs described below.

- **All District email list** ([alldistrict@vaswcd.org](mailto:alldistrict@vaswcd.org))- Our broadest email listserv to stay up to date on happenings. Emails cover current district, partner, legislative and VASWCD news.
  - ❖ To sign up simply send an email message to [alldistrict-request@vaswcd.org](mailto:alldistrict-request@vaswcd.org) with only the word subscribe or (unsubscribe) as the subject.
- **Administrative email list** ([swcdadmin@vaswcd.org](mailto:swcdadmin@vaswcd.org))- For all district administrative assistants, bookkeepers, and district managers. Provides a networking opportunity for district staff to share questions and for VASWCD staff to contact appropriate district individuals when necessary.
  - ❖ To sign up simply send an email message to [swcdadmin-request@vaswcd.org](mailto:swcdadmin-request@vaswcd.org) with only the word subscribe or (unsubscribe) as the subject.
- **Education email list** ([education@vaswcd.org](mailto:education@vaswcd.org))- The education listserv is used for sharing information and updates about VASWCD Educational Programs: Poster Contest, Virginia Dominion Energy Envirothon, Youth Conservation Camp, Youth Conservation Leadership Institute, Scholarships and photo contest. Also, share upcoming trainings/workshops, share resources, and ask questions to other SWCD Educational Staff .
  - ❖ To sign up simply send an email message to [education-request@vaswcd.org](mailto:education-request@vaswcd.org) with only the word subscribe or (unsubscribe) as the subject.
- **Tech email list** ([swcdtech@vaswcd.org](mailto:swcdtech@vaswcd.org))- For all district Conservation, BMP, TMDL, Technicians and Specialists. Provides a networking opportunity for district staff to share questions and for VASWCD staff to contact appropriate district individuals when necessary.
  - ❖ To sign up simply send an email message to [swcdtech-request@vaswcd.org](mailto:swcdtech-request@vaswcd.org) with only the word subscribe or (unsubscribe) as the subject.
- **Marketing Committee email list** ([marketing@vaswcd.org](mailto:marketing@vaswcd.org)) – Join the marketing committee and assist districts and the VASWCD with increasing public awareness of Virginia’s Soil and Water Conservation Districts.
  - ❖ To sign up simply send an email message to [marketing-request@vaswcd.org](mailto:marketing-request@vaswcd.org) with only the word subscribe or (unsubscribe) as the subject.
- **VCAP email list** ([vcap@swcd.org](mailto:vcap@swcd.org)) - Sign up for program updates, event notifications, deadline reminders, and all topics relevant to stormwater management and the Virginia Conservation Assistance Program (VCAP).
  - ❖ To sign up simply send an email message to [vcap-request@vaswcd.org](mailto:vcap-request@vaswcd.org) with only the word subscribe or (unsubscribe) as the subject.
- **Legislative Committee email list** ([legislativecommittee@vaswcd.org](mailto:legislativecommittee@vaswcd.org)) – Join the VASWCD Legislative committee to assist with legislative development and stay up to date on the VASWCDs legislative efforts.
  - ❖ To sign up simply send an email message to [legislativecommittee-request@vaswcd.org](mailto:legislativecommittee-request@vaswcd.org) with only the word subscribe or (unsubscribe) as the subject.

**When sending an email to any listserv type the listserv email address in the TO field and that email will be sent to VASWCD staff for approval.**