Path to RMP Certification

(following RMP approval and RMP implementation)

Step 1 (RMP Developer & Participant)

A) RMP Developer and Participant discuss status of RMP implementation OR

B) Participant notifies RMP Developer that he/she is ready to seek certification

Step 2 (RMP Developer)

A) RMP Developer attaches NMP verification form to RMP in module.

B) RMP Developer attaches signed Participant Certification Request form in module.

C) RMP Developer conducts RMP certification inspection (Inspection tab in module). If inspection is satisfactory, move to step 3.

Step 3 (SWCD)

A) SWCD receives notice via e-mail generated by the RMP planning module that RMP developer's certification inspection was entered into the module.

B) SWCD provides 48-hour notice and conducts on-side certification inspection.

C) District completes RMP Implementation Checklist form and attaches to Attachments tab in module. District enters inspection data into inspection tab in module.

D) District confirms completeness of any included BMPs and changes status of installed or implemented BMPs to "complete". If any required BMPs are agronomic and not able to be verified, contact Scott Ambler.

E) Pending no identified deficiencies, SWCD makes recommendation to SWCD Board to approve certainty.

F) SWCD enters Board approval date and submits (in module) to DCR.

Step 4 (DCR)

A) DCR prints RMP certificate of certainty, signed by Director Cristman.

B) DCR mails the certificate directly to the participant.

C) DCR scans a copy of the certificate and attaches the scan to the RMP in the module.

D) DCR e-mails the District to confirm that the certificate has been mailed and that the scan has been attached.

> *RMP is now "certified". The RMP is now subject to 9 years of certainty with reviews every 3 years, pending compliance with the RMP.*
> *RMP participant is eligible for RMP-2.*

Step 5 (SWCD)

A) SWCD accepts and processes VACS applications for RMP-2.